



# Lord Grey Academy



## A Parents' Guide to Google Classroom



# What is Google Classroom?

**Google Classroom** is a digital platform that we use at Lord Grey Academy to share information, home learning tasks and feedback with our students.

# Getting Started



All students at Lord Grey Academy have been provided with a **secure login** that is unique to them.



A student's login for **Google Classroom** is exactly the same as it is for their school email account. This is because we use Gmail as our email platform and this is also part of the Google Suite.



If your child has any difficulty in accessing their **Gmail** account please don't hesitate to contact us so that we can help them.

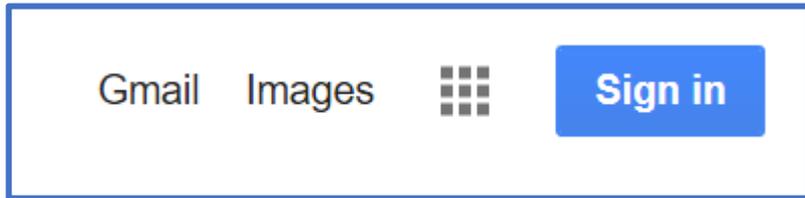


You can contact their form tutor by email, call the Academy on 01908 626110 or **email** [password.reset@lordgrey.org.uk](mailto:password.reset@lordgrey.org.uk) for help.

# Accessing the Google Suite from a PC or Laptop

If you use **Google Chrome** as your internet browser, you will automatically see the Google icon sign in the top right hand corner of your home screen. It looks like this:

If you use a different browser such as **Firefox, Explorer** or **Safari** just simply search for '**Google**' and you will be able to see the same icon in the top right hand corner of the page.



Click '**sign in**' and you will be prompted to enter your child's login details.

All student email addresses begin with a **P** followed by a **unique 4 digit number** and **@lordgrey.org.uk**

For example [p1234@lordgrey.org.uk](mailto:p1234@lordgrey.org.uk)

The password should have been set by your child at the start of term.

If they have forgotten their password, please remember to **email**

[password.reset@lordgrey.org.uk](mailto:password.reset@lordgrey.org.uk)

# The Google Suite

Clicking on the **nine dots** (also referred to as the 'waffle') in the top right-hand corner of the page will reveal the **Google Suite of Products** your child has access to.

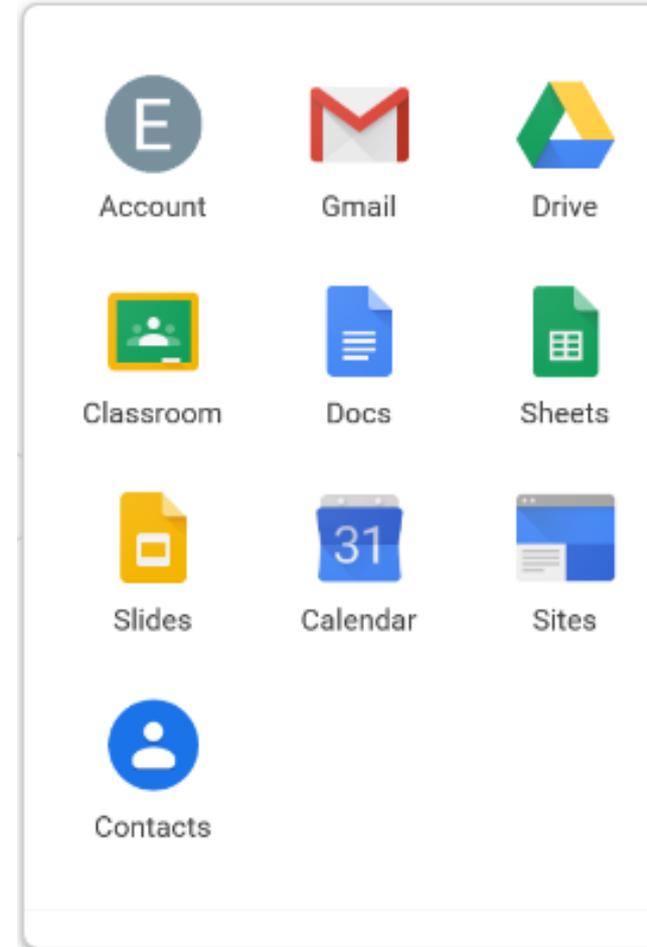
The **products** they will use most at the moment are **Classroom** and **Gmail**.

The **Drive** is the cloud where your child's documents will be automatically saved.

**Docs** is equivalent to **Word**

**Google Slides** is equivalent to **PowerPoint**

Teachers will also set work in **Google Forms** (not pictured) in the form of quizzes and worksheets



# Accessing Google Suite From Smartphone/Tablet

## Free Google Apps



## G Suite For Education



If students are accessing the **Google Suite** from a smartphone or **tablet**, downloading the **free apps** which are available in both Android and IOS versions is a very good idea. It will help to make access easier.

Just **download** the **app** and **login** with your child's school email address and password.

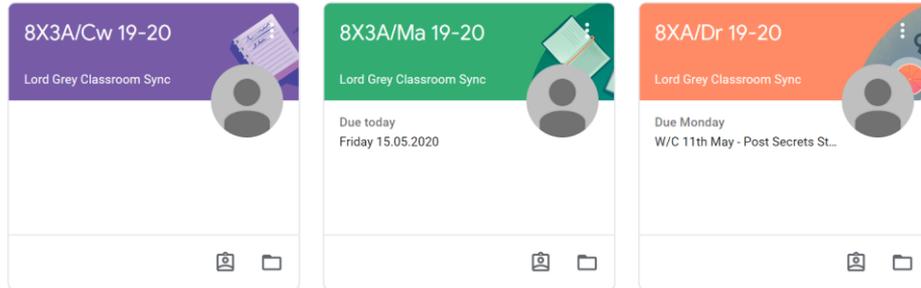
# Getting Around Google Classroom

Click on the **Classroom icon** or **open the app**

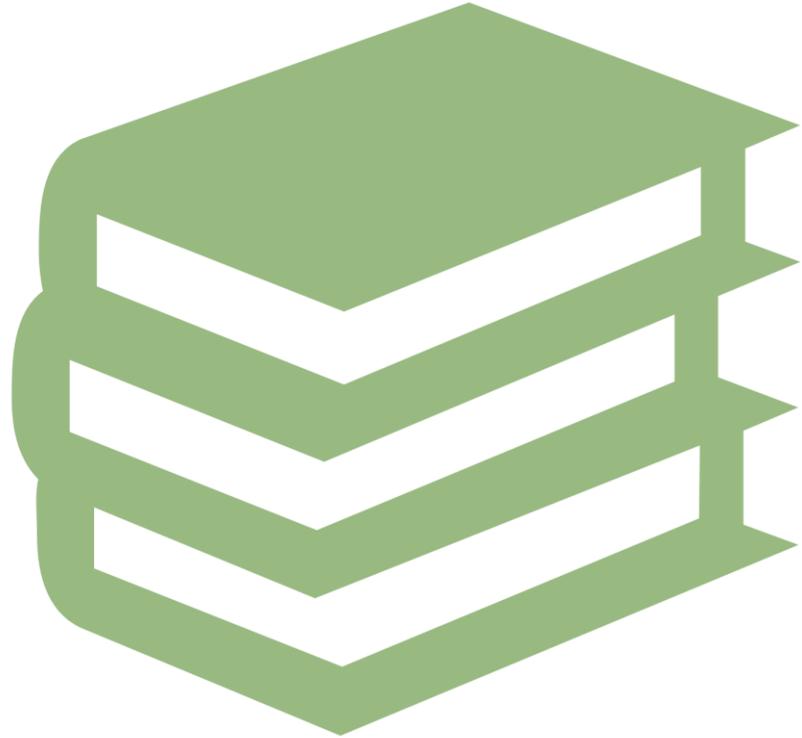


Classroom

Once inside **Classroom** you will see all of your child's classes



# Exploring Google Classroom





**Year 8 Science Home**  
Kate HAINES

Due Friday  
Summer Term Biology Work - W...  
Physics: Space - Phases of the moon

Due Sunday  
The Carbon Cycle Science home learning we...

**Y8 PSHE**  
Nicola PALMER

Due Friday  
23.59 - 8.5.4 Happiness & Posit...

**Online Core PE**  
Jack WHITING

**8X2B/Ge 19-20**  
Lord Grey Classroom Sync

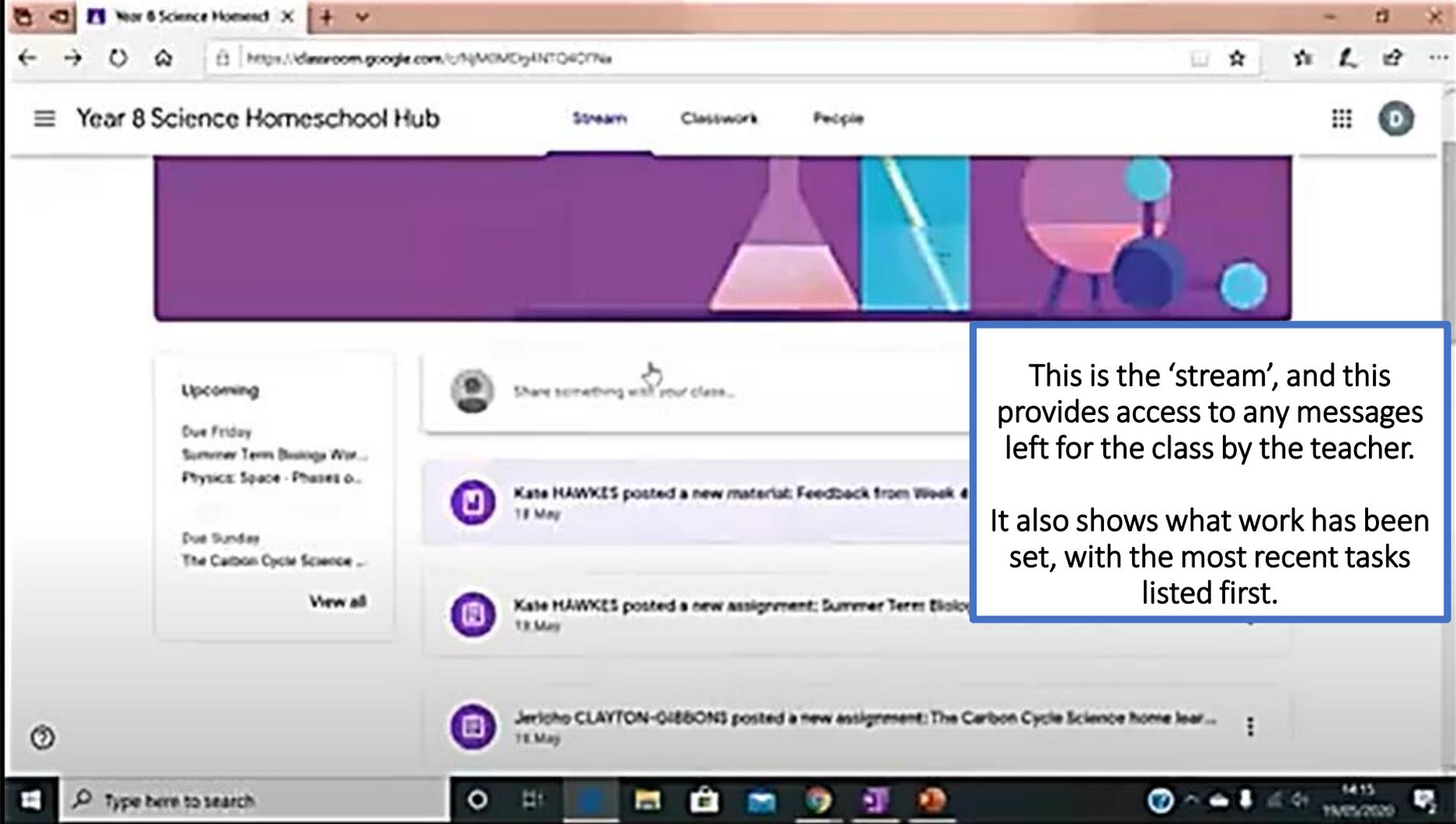
**8XA/Mu 19-20**  
Lord Grey Classroom Sync

Due Monday  
Film and Gaming Music Lesson 5

**8XA/Ar 19-20**  
Lord Grey Classroom Sync

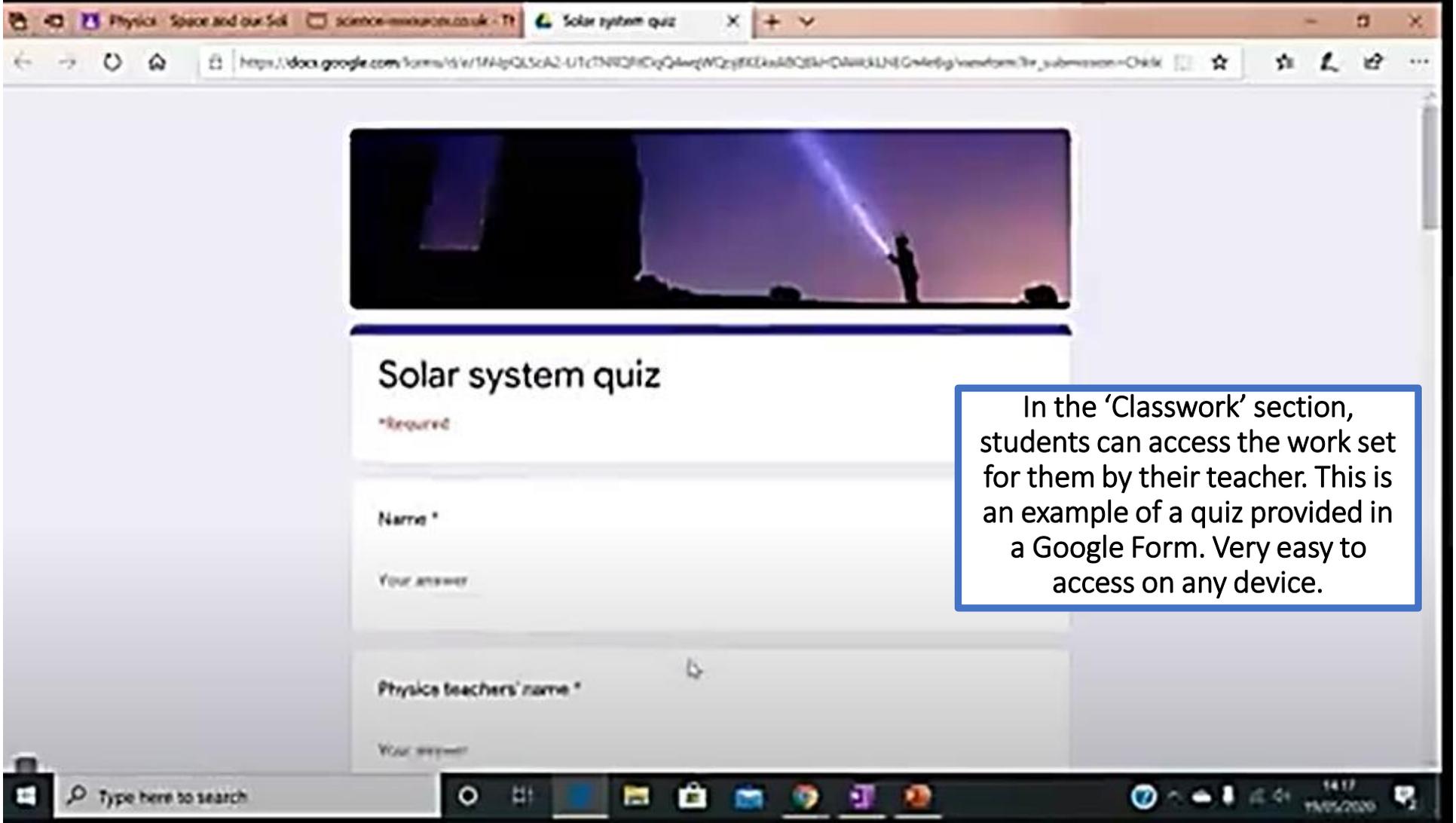
Due Friday  
Native American project

On 'entering' Google Classroom, you'll see all of your child's classes laid out in a grid. If we initially look inside the Science class, we can see how the platform is used.



This is the 'stream', and this provides access to any messages left for the class by the teacher.

It also shows what work has been set, with the most recent tasks listed first.



## Solar system quiz

\*Required

Name \*

Your answer

Physics teachers' name \*

Your answer

In the 'Classwork' section, students can access the work set for them by their teacher. This is an example of a quiz provided in a Google Form. Very easy to access on any device.

Due 8 May  
**Physics - Space and our Solar system (work for week commencing 4th May)** 100 points

David BATEMAN 29 Apr (Edited 29 Apr)

Firstly if you are reading this on May 4th - then happy star wars day!

Watch the video on exploring our solar system  
TASK:  
Create a diagram or if you are up for the challenge why not make a model.  
Think about scale - How close are planets to each other? How big are they?  
Use the link to The Solar System and Planets to add in some facts and figures.  
Submit a picture of your diagram or model.

Complete the quiz

Support & Extension  
Have a go at the quiz on the The Solar System and Planets  
Log in to Google and search "solar system" there is an interactive pro...

Exploring Our Solar System...  
YouTube video 11 minutes

Your work Missing

Creating... Google Docs X

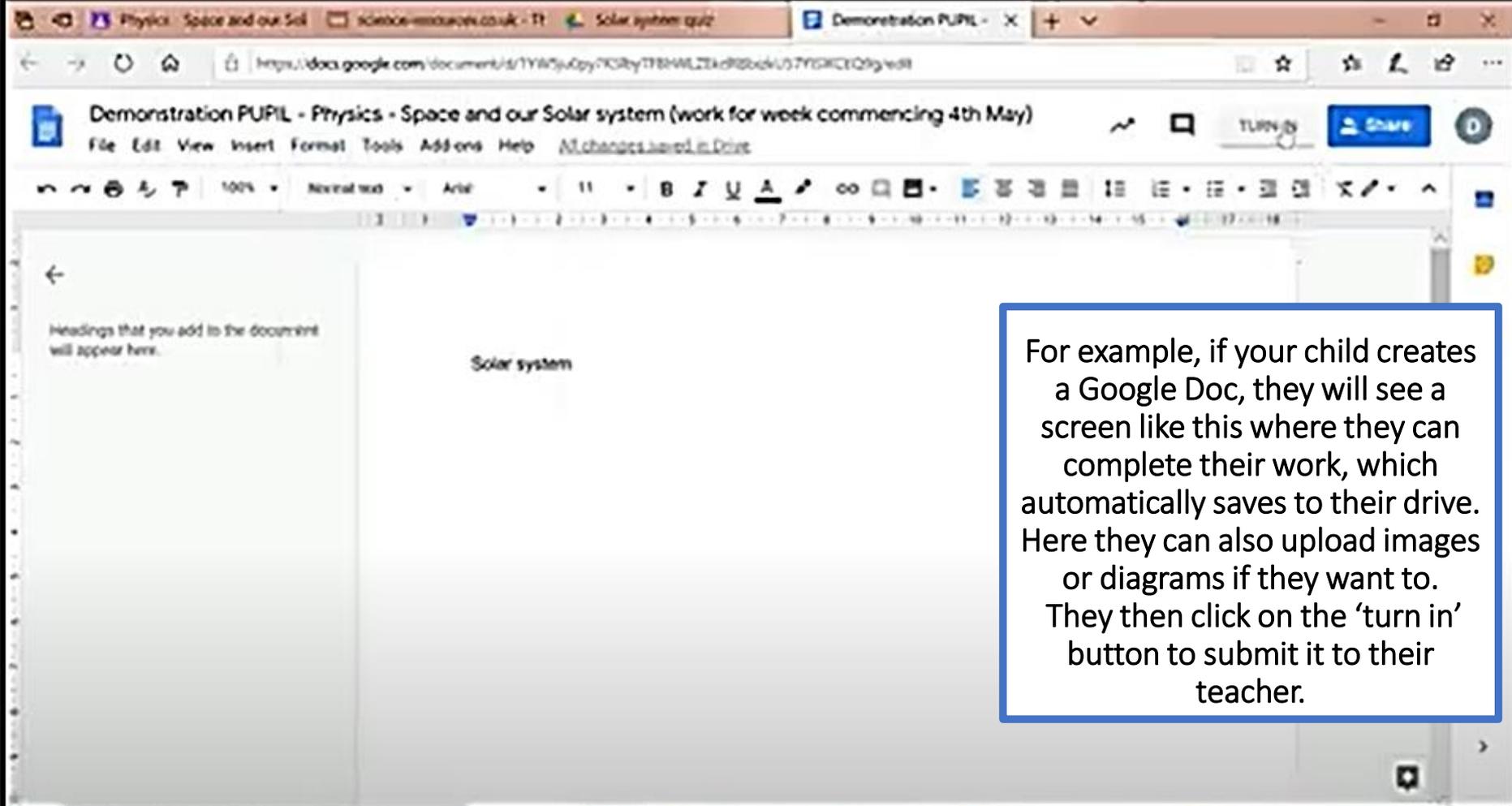
+ Add or create

Mark as Done

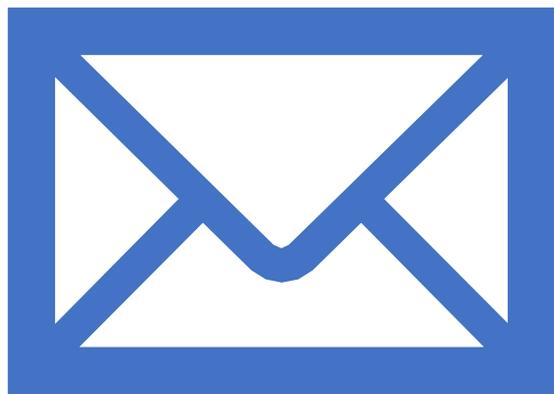
Private comments

Add private comment...

For this task, the teacher has also asked for students to try to create a model at home and share it with them. This can be done by locating the 'your work' box in the top right-hand corner. This allows your child to create and submit a piece of work using a product such as Google Docs or Slides.  
Your child can also notify their teacher that their work is 'done' here too.



For example, if your child creates a Google Doc, they will see a screen like this where they can complete their work, which automatically saves to their drive. Here they can also upload images or diagrams if they want to. They then click on the 'turn in' button to submit it to their teacher.



Any questions?

Please email me at

**[angela.murphy@lordgrey.org.uk](mailto:angela.murphy@lordgrey.org.uk)**