TOVE LEARNING TRUST

Lord Grey Sixth Form

Public Services

BTEC Extended Certificate

2023-2024

Who is this course for?

- Anyone who is interested in public services and who wants to join a service post-education.
- Anyone who wants to stay on at 6th form but doesn't feel that their grades will get them onto A Level/or Level 3 courses of their choice.
- Anyone who wants to re take English and Maths and have not received a Grade 4 in both or one of them.
- The qualification is worth two GCSE grades 4 or above. Graded as Pass (4-5), Merit (5-6), Distinction (7-8), Distinction * (9)

What's it all about

- Over the next year you will have 15 lessons a week delivered by:
- Miss May
- Mr Ruston
- Mr Whiting
- There are two external one hour examinations
- There will be 7 units of coursework marked internally
- There will be a mixture of theory and practical lessons, all of which you must attend and take part in.

Units of Work

- Unit 1 – The role and work of the public services (exam)
- Unit 2 – Working skill in the public sector services
- Unit 4 – Public services and community protection
- Unit 5 – Health, fitness and lifestyle for the public services
- Unit 6 – Citizenship, society and the public services (exam)
- Unit 7 – Crime and its effects on society and the individual
- Unit 11 – Sport and Recreation in the Public Services
- Unit 12 – Land Navigation by Map and Compass
- Unit 14 – Multi-day expedition experience

360 Hours of work

- You must complete 360 guided learning hours of work, this is work completed in the classroom.
- You will also be expected to work on your assignments in study periods and at home.
- Attendance to lessons is compulsory as work cannot be completed after the set deadline.
- You will get two attempts to get your work right and there will only be one written feedback from your teacher.
- Revision for the two exam units will be essential as you will only get one attempt to pass the paper. Failure to pass the written papers could mean failing the whole BTEC.
- There are components of the course that requires you to take part in practical activities. Kit and participation will be compulsory for these sessions. Your member of staff will inform you when your kit will be needed.

Unit 1 – The role and work of the public service

Exam paper 1 Jan 2024 - 50 marks, 60 minutes.

This unit will enable you to explore how the public services are grouped and their roles and work. You will find out the ways in which the public services are funded, and how they are delivered. You will also learn how funding impacts on service delivery and how the public services are held accountable.

Unit 2 – Working skill in the public sector services

Coursework - September - December 2023

This unit is designed to give you an understanding of public service customers and the working skills public service personnel use to meet the needs of their customers. It will also give you the opportunity to explore the importance of having effective working skills. This unit will give you the tools you need to deal with a range of situations effectively and with confidence. They say that practice makes perfect, so you will get a chance to develop your working skills in a range of different activities.

Unit 4 – Public services and community protection

Coursework - September - December 2023

In this unit you will have the chance to explore some of the public service organisations that help protect our communities, and look at exactly what they do. Some of it might surprise you. Did you know, for example, that the RNLI work to keep you safe when there are disasters such as floods, or that the Salvation Army helps out with food and blankets. This unit will consider how the public services operate to protect the interests of specific communities as well as the nation as a whole. You will also investigate how the public services work together to manage hazards and risks.

Unit 5 – Health, fitness and lifestyle for the public services

Coursework - September - December 2023

In this unit you will explore the effects of diet, nutrition and lifestyle on a person's fitness, and consider your own fitness as a result. You will develop an understanding of what is required for a balanced diet and the effects that good or poor nutrition may have. You will also look at various aspects of lifestyle and explore whether they are beneficial or detrimental to your health and fitness. The different lifestyle factors you look at will include the effects of smoking, alcohol, drugs and diet. You will also develop your knowledge of the health and fitness requirements for a range of public services. Are there specific levels that you need to reach for entry to that service and how often might your fitness be checked

Unit 6 – Citizenship, society and the public services

Exam paper 2 May 2024 - 50 marks, 60 minutes

This unit will enable you to understand what is meant by the term 'society' and the ways in which it will affect you as a citizen. You will be able to develop how you think about citizenship, rights and responsibilities. You will look at the qualities that are seen as essential to good citizenship and the ways in which public services respond to this. The next part of the unit looks at the concept of equality and the idea of equal opportunities. You will understand how legislation reinforces and protects equality and equal opportunities, in particular the Equality Act 2010. The final part of the unit looks at social change and the impact this has had on the public services, in particular those services whose main aim is to defend and protect individuals.

Unit 7 – Crime and its effects on society and the individual

Coursework - January - March 2024

Do you know anyone who has ever been a victim of crime? Crime and antisocial behaviour can seem to be all around us.

How many different ways is it possible to report a crime?

If you witnessed a crime what would YOU do?

What happens to people who are found guilty of crimes? Prison, community service – what else?

In this unit you will have the chance to look at these issues for yourself and to learn about crime and the effects it has on people. You will find out what the consequences of crime are for the people who have been affected by criminal behaviour, and the consequences for society in general. You will look at how people are trying to reduce crime both nationally and in your local area. You will also find out just how many ways you can report a crime and how these reports are recorded, so that we can see what is happening to the number of crimes in both your local area and nationally. Lastly, you will have a chance to look at the different ways in which the public services work to reduce crime.

Unit 11 – Sport and Recreation in the Public Services

Coursework - April - June 2024

In this unit you will consider the importance of sport and recreation to the public services, and the impact they have on team development and productivity. There is evidence that these types of activities make a real difference to how well employees work together and cope in high pressure situations. For example, The fire and rescue services and armed services consider sports participation and competition to be essential parts of their role. In these services it is believed that sport and recreation promote health and fitness, develop comradeship, which is much needed on the job, and provide a stress release that can also be vital when operating in dangerous conditions. As part of this unit you participate in a wide range of team sports, individual sports and recreation activities.

Unit 12: Land Navigation by Map and Compass

Coursework - January - June 2024

Did you know that being able to read a map or use a compass properly might save your life? The public services often operate outdoors and sometimes weather conditions mean that you can't know where you are by simply looking around. Modern technology can be really good in terms of helping you to navigate but if your GPS does not function because you are in a valley, are in bad weather or have a flat battery, it can be vital that you know how to read a map and use a compass. When you know how to use a map and compass properly you can use it to plan and navigate a route as part of your multi-day expedition.

Unit 14 – Multi-day expedition experience

Coursework - January - June 2024

In this unit, you will develop the skills and techniques needed to take part in a multi-day expedition safely and effectively. The term 'multi-day' is used to define an expedition of a minimum of two days with one overnight stay.

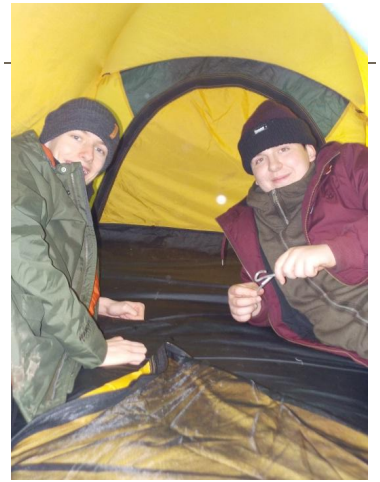
You will look at the factors that will ensure the safety of all participants during the expedition, including the guidelines and legislation that must be adhered to.

You will focus on the planning and preparation needed for a multi-day expedition and you will have the opportunity to carry out these tasks and review your performance.

You will be able to participate in a multi-day expedition so you can put what you have learnt into practice. An expedition may be land-based or water-based, and may be on foot or using transport.

On completion of the expedition, you will review your performance, looking at both your strengths and areas where you could improve. It is important that you reflect on your performance – what went well, or not so well – so you can learn from the experience and develop your knowledge, skills and techniques. You will also be encouraged to provide recommendations for your own future development.

What we got up to in the last 9 years…



Dealing with a RTC – Road Traffic Collision

About the Public Services Sector

- This is a huge area of employment with hundreds of organisations and thousands of people who work for them, more than 5.5 million people!
- Consider what the public services do for us…
  - Who do you go to if you are ill?
  - Who do you call in an emergency?
  - Who runs your local library?
  - What would you do if your phone was stolen?

- The public services are more than the highly visible emergency and armed services. They could not operate without a huge number of civilian support workers who assist with these services. These even include traffic wardens and charity volunteers.

Task one

- Who are the Public Services? Write down as many public services SECTORS that you can think of (THERE ARE 5 SECTORS)

- Research each category, describe each one and give examples of the services within each sector.

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PUBLIC SERVICES (These can go in your summer workbook TASK 1)

- emergency services (blue light services) – the main services are police, fire and rescue and ambulance
- armed services – includes the British Army, Royal Navy, Royal Air Force, supported by the Army Reserves, Royal Navy Reserves, Royal Air Force Reserves
- local authorities – includes city councils, town councils, county councils, unitary authorities
- central government – includes responsibility for transport, education, the environment, health, business and skills, and relations with other countries
- voluntary/third sector services:
- - acting as or providing support for emergency services – including services provided by the Royal National Lifeboat Institution (RNLI), Mountain Rescue, the Royal Voluntary Service, the Red Cross, St John Ambulance
- - supporting social services (the National Society for the Prevention of Cruelty to Children (NSPCC), Shelter)
- - supporting health (the British Heart Foundation, Cancer Research).

TASK 2

- What is the purpose of each public service?
- What do they do?
- You can add these to your summer workbook (TASK 1) after the lesson.

What the public services do... (These can go in your induction workbook)

- The purpose of each public services group includes:
- **emergency services (blue light services) –**

- to respond quickly and effectively in case of incident, accident or emergency

- to prevent incidents (crime, public disorder, fire, accident and injury)

- **armed services –**

- to defend the UK

- to support international peacekeeping duties

- to support the civil authorities

- **local authorities –**

- to provide public services to specific geographical areas including education,

- social services, child protection, leisure, environmental services, infrastructure

- **central government –**

- to administer the work of government departments and agencies; to report to government ministers

- **voluntary/third sector services –**

- to work with public sector organisations; to support the work of public sector organisations (non-emergency services, health services, justice services), mostly provided by volunteers.

Public Services in Action

https://www.bbc.co.uk/iplayer/episode/m0018lpb/bradford-on-duty-series-1-3-the-next-generation (you will need a login for BBC Iplayer)

We are going to watch a documentary called 'Bradford on Duty'. **Apologies for the inappropriate language.**

Another option, should you not want to watch this, please watch this instead - https://www.youtube.com/watch?v=Ur-CekJor-U 'Countryside 999'

Make notes in your book, stating all of the different types of public services that are in action, who they are working with and what their role/roles are.

Be prepared to share your answers!

To summarise your learning…

- Using the information you have gathered on the different public services, you are going to create an information leaflet/booklet/poster/powerpoint.
- The purpose of this task is to explain your findings to younger students and other teachers in the school who may not know what the course you are studying is all about,
- Make it fun, informative and interesting!
- Complete Task 1, 2 and 3 in your summer workbook.
- Extension task – attempt Task 4-9 – Rights and Responsibilities. Type up these answers ready to hand in with your booklet and mini project.