



Aspire, Learn, Achieve
www.lordgrey.org.uk

Lord Grey Academy
Rickleby Lane
Bletchley
Milton Keynes
MK3 6EW

Tel: 01908 626110 Fax: 01908 366139
Email: enquiries@lordgrey.org.uk
Principal: Mr J Parker
Vice Principal: Mr N Handyside
Vice Principal: Mr R Page
CEO Tove Learning Trust: Dr J Clarke

28 January 2019

Dear Parent, Carer and Guardian

Lord Grey Academy is taking the next steps in becoming a cashless school.

From Monday 25 February, Lord Grey Academy will no longer accept cash in the Canteen, at the Cube or the Hut. All purchases will be made using the fingerprint cashless system, which is already in place.

Top up of your child's 'cashless catering' account can be achieved via two methods, Top Up machines located around the campus or ParentMail.

Top Up Machines

There are two Top Up machines on site where your child can use their fingerprint to access their account and deposit the money into the machine to top up their 'Cashless Catering' account.

ParentMail

ParentMail has been in operation for over a year at the Academy for email communication. Since September 2018 more and more payment types have been made available on the system. You can pay for dinner money, trips, music fees, book appointments for parents' evenings etc. through your ParentMail account. ParentMail now have a mobile app available to make it more accessible for parents.

97% of our families are receiving email communication from the school via ParentMail. 84% have activated their account on ParentMail, which enables our families to make payments to the school, book Parents' Evening appointments and soon will have access to other elements of the system.

You can top up your child's 'Cashless Catering' account by using ParentMail. You can add dinner money to your basket, to the value you wish and pay by debit card or credit card. Paying by ParentMail is easy, safe and available at your convenience.

If you or your child has a problem accessing ParentMail or using their fingerprint, please speak with Student Services, who will be able to assist you in resolving the issues.

Future

After the Easter holidays, the onsite Top Up machines will be removed from use, therefore all dinner money top ups will need to go through ParentMail. If you have not yet activated your account, can we please ask you to make time as soon as possible, as it will assist you in the future.

I would like to thank you in advance for your continued support as Lord Grey Academy becomes a cashless school.

Debbie Hawkins
Business Manager

